

Revised

**NOTICE IS HEREBY GIVEN** that a regular meeting of the Village Board of the Village of Neosho shall be held on **THURSDAY, May 2, 6:30 p.m.** at the Neosho Village Hall, 210 S. Schuyler Street, Neosho WI.

The village hall is handicapped accessible.

**AGENDA**

- Call to Order/ Pledge of Allegiance to the Flag.
  - Roll Call.
  - Adoption of minutes of April 4, and April 22. Minutes are posted on the Village Website in the May 2 Packet.
    - Public Comment. Any person recognized to speak under Public Comments limited to a period of 3 minutes, unless otherwise authorized by the Village President or presiding officer. Please complete the public comment card.
  - President Report.
  - Approval of Financial Report with Comparisons and Payment of Bills.
  - Fire & EMS Report.  
Statistical Report with Incidents including Training Exercises.  
Status of Equipment.
  - Police Dept. Report.
  - Cemetery Sexton Report.
  - Property Maintenance / Weed Commission Village Board Report.
    - 124 E Lehman Street.
    - 234 Milwaukee Street.
    - 412 S Schuyler Street
  - Clerk-Treasurer's Report.  
Board of Review May 20 from 6-8 pm.  
Status of Maintenance of Effort Filing.  
Electronic Dumpster Update.  
Election Update.
- DPW Report - Activity Report, including equipment update.
- Park Rentals.
  - Approve Operator's Licenses for the following: None.

Discuss and/or ACT on the Following:

**PUBLIC HEARING:** Application for Chickens at 132 Milwaukee Street, Matthew Finzel. Discussion with Possible Action of Application four chickens at 132 Milwaukee Street.

Discussion with Possible Action of Fire Department By-Laws.

Discussion with Possible Action of Extraterritorial Paula Aufdermauer, 038-1017-1911-000, N3619 State Road 67, Ryan Aufdermauer, Certified Survey Split for the purposes of Single Family Residence.

Discussion with Possible Action of Resolution 05-2-2024-01, Dam Administrator, Discussion with Possible Action on Dam Administrator. Possible compensation with possible budget amendment.

Discussion with Possible Action of Resolution 05-02-2024-02, Weed Commissioners.

Update with possible action of dam grant application, including Stop Logs, Emergency Action Plan, Operation Plan, Engineer Appointment.

Update with possible action of dam fundraising opportunities and marketing / advertising.

Update with possible action of dam edge clean-up.

High School Day of Service Report with possible action, May 22<sup>nd</sup>.

Discussion with Possible Action of Ordinance Public Nuisance Ordinance.

Adjournment.

Any person who has a qualifying disability as defined by the American's With Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at the village hall at 920-625-3086 at least one day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of or a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any other governmental body except by the governing body noticed above.

## **MEETING OF THE VILLAGE BOARD OF NEOSHO**

**April 4, 2024**

President Oldenhoff called the regular meeting of the Village Board of the Village of Neosho to order at 6:30 p.m. Present were President Oldenhoff, Rodriguez, Weynand, and Desmore. Joe Kelsey was seated at the dais, not sworn in or voting.

**Adoption of the March 7, March 12 and March 21, minutes.**

**Motion (Weynand/Rodriguez) to approve the minutes. Motion Carried unanimously.**

**Public Appearance and Comments.**

Mark Mente commented on painting crosswalks and volunteered to assist. The Village does have the paint. He spoke in favor of crosswalk by the BP.

President Oldenhoff commented on the high school volunteer day. Trustee Rodriguez contacted the school. High school volunteers could paint the gazebo. There are safety guidelines.

**President Report.**

President Oldenhoff commented on fundraising for the dam and thank you.

**Approval of Financial Report with Comparisons and Payment of Bills.**

Motion (Rodriguez/Weynand) to approve the financial report with bills. Motion carried unanimously.

**Fire & EMS Report**

Fire Chief Chapman read the March Fire Report with 26 active members. Four fire calls. Two structure fires and four EMS calls. The 3161 needs repairs and Fire Service of Lake Mills has quoted and has the parts. The lead time is three weeks. The letter removal on 2009 utility van is at Signworks for removal to list for sale next week. Facility check list replace the locks on doors. He is looking for a standby generator. There was a good turn out at the Fish Fry.

Approximately 634 in attendance. The fire department financials were commented on and the lock in of the Fire Department financials from the sale of the dance hall.

Weynand reported that it was in the 90s. It was listed under a private Fire Department Organization. The legal language is needed and questioned if there is a hardship clause.

**Police Department Report.**

The Police Statistics Report was read by Assistant Police Chief Linzenmeyer. There has been a problem with speeders; hoping to get the speed radar out. No issues with equipment.

**Cemetery Sexton Report.**

Trustee Desmore reported no report.

**Property Maintenance / Weed Commission Village Board Report.**

124 E Lehman Street, is in REM and Bankruptcy no change.

234 Milwaukee Street. The Police Department continues to issue citations and this has been in court. Abatement process / procedure would be easier to use.

412 S Schuyler Street, No Change, No Report.

### **Clerk – Treasurer Report.**

2024 Election Report.

The next Election is on April 2<sup>nd</sup>.

Open Book and Board of Review.

The assessor is requesting Open Book, as April 24 from 9 – 11 am and

Board of Review as May 20 from 6-8 pm

Discussion ensued of training prior to the meeting. All will go through training prior to the meeting. Clerk Braunschweig is an approved trainer.

### **DPW Report.**

No Report.

### **Park Rentals.**

Rental on May 15, June 22. And June 1 for Carpfest.

There is an inquiry rental for September 14/15 for the tractor pulls.

The park bathrooms will need to be unlocked and cleaned after the freeze.

Butch had the keys. Need signs with emergency phone number.

Suggested to use Dodge County. Talk to Wes Braunschweig about trash pick up at the boat launch. May need to talk to Wes Braunschweig about responsibilities and assistance.

**Approve Operator’s Licenses for the following: None.**

**Move (Desmore/Rodriguez) to take items out of order for items for the Board of Review, trees, and Rockets Beer license out of order and to the top of the action items. Motion carried.**

**Motion (Rodriguez/Desmore) to approve Resolution 04072024-01 “Appointment of Members to the Board of Review.” Motion carried.**

**Discussion with possible action on tree donation from Mark Mente, to be planted in the ballpark.**

Discussion with possible action on tree donation from Mark Mente, to be planted in the ballpark. Mente commented to plant four maple trees on the south side of the ballpark away from the utility lines. Discussion ensued of proximity to the ballpark and parking and to shade spectators. Discussion ensued of planting where the previous trees came down. Discussion ensued of pulling a locate prior to planting. President Oldenhoff will contact Troy Unertl and Wes Braunschweig and Mark Mente for planting. Mente does not know if he needs tree tubes

or if they are rootball or bare root.

**Motion (Oldenhoff/Rodriguez) to accept and approve the maple like tree donation planted and donated by Mark Mente based on the Rockets agreeing with location at the Hale Road Ballpark, look at Monday next week. Motion carried.**

**Motion (Desmore/Rodriguez) to approve the six Month Class “B” Malt Beverage License for Neosho Rockets Baseball Team. Motion carried.**

**Motion (Oldenhoff/Desmore) to take items out of order for the fire truck equipment purchase discussion.**

**Discussion with possible action of the Village reimbursing the Fire Department for equipment purchase of October 2023, in an amount not to exceed, 32,000; 2013 Ford E450, 2009 Fore E450; and Motorola Pagers.**

Oldenhoff commented that previously discussed the sale of property to make the purchase a wash.

Chapman reported to get rid of the 2009 ambulance and that 62 will be a back-up. The 3161 is in need of service. 62 is setting outside and will be sold when the 3161 is back in service.

The stryker bed, 13 is staying; the powercot is leaving with the 2009. Chapman expects \$50,000, and a low number is \$35,000 for the 2009. Chapman is meeting with fire service on the equipment tomorrow.

Oldenhoff offered to assist with the sale.

This item is postponed until the outstanding items are sold. 2001 will be listed with Fire Service.

**Motion (Rodriguez/Weynand) postpone until equipment is sold. Motion carried.**

**Motion (Rodriguez/Weynand) to approve the amendment Resolution 02-27-2024-01, Authorizing Resolution for Participation in the Department of Natural Resources Municipal Dam Grant Program, naming Dam Committee Chairperson and Trustee, Elizabeth Desmore as authorized Representative. Motion carried.**

**Motion (Oldenhoff/Weynand) to take items out of order for the dam update and Possible Action on findings of Box Culvert North of Dam on STH 67, meeting of DOT and DNR.**

**Discussion with Possible Action on dam failure analysis report and emergency action plan. Discussion of dam grant status and possible action. Status update of stop logs with possible action.**

Desmore commented on the meeting of the DOT and DNR of the Box Culvert. FEMA Mapping update. There is a gas line in the culvert area.

Waiting for the Dam Failure Analysis for the dam to be finalized, as the associated capacity analysis is an important factor – the presence/absence of the culvert does not make a difference in terms of the 100-year floodplain mapping produced by FEMA, but the DFA is still necessary to determine the appropriate hazard rating for the dam and its capacity requirements. If additional capacity is needed, rehabilitation of this culvert may be an option. If it is not, then it may be reasonable to consider abandonment. They want to look at the history of the box culvert. The County installed the new section and aggregate.

The Dam Grant is incomplete. The Dam Failure Analysis, needs to be approved by the DNR. Roth will submit all by the middle of April so that it can be reviewed by the DNR responsible person.

**Motion (Desmore/Oldenhoff) to hold a special Village Board meeting on April 22<sup>nd</sup> at 6:30 pm. Motion carried.**

Mintzlaff is working on the Operations Manual. Stop Logs are needed for dam failure. Roth has used software to configure the correct specifications for the stop logs. The DNR wants the stop logs in place prior to opening the gates. Desmore reported on the specifications of the stop logs.

**Motion (Rodriguez/Weynand) for the stop logs amount to increase to \$2,000 for any vendor for stop logs and other items. Motion carried.**

**Motion to post the (Oldenhoff/Rodriguez) to post the notice for to Amend Floodplain Ordinance. Motion carried.**

Discussion ensued to be a good neighbor and let entities and neighbors know of the ensuing dam failure analysis. Notification letters are being made and mailed by Roth Engineering.

The outstanding items on the Emergency Action Plan items were provided to Roth.

Discussion ensued of timeline options and next steps for the design planning or install to be decided by June. July – September, design and specifications. Financing secure by November. Bid requests go out in January. Engage discussion of process for the April 22<sup>nd</sup> meeting.

Rodriguez and Oldenhoff are working on sending letters to area businesses for financial assistance for the dam grant. Also looking at blocks with company name and may add into the design. Discussion ensued to along the Hwy 67 wall. Oldenhoff working with the DOT if the signage is acceptable. Or, placement at the Veterans Park. There is a go fund me page and an account to give to at the Horicon Bank. Should go to a PO Box. Discussion of fundraising

**Motion to postpone (Rodriguez/Desmore) to State Municipal Financial Agreement for a State Let Highway Project, State Highway 67, in an amount not to exceed \$50,000, replacement of sidewalk curb ramps where necessary to meet ADA compliance requirements. This project is slated for 2030. Motion carried.**

Motion to adjourn (Rodriguez/Oldenhoff) 8:30 p.m. Motion carried.

Respectfully Submitted,  
Deanna Braunschweig, Clerk-Treasurer

## MEETING OF THE VILLAGE BOARD OF NEOSHO

April 22, 2024

President Oldenhoff called the special meeting of the Village Board of the Village of Neosho to order at 6:24 p.m. Present were President Oldenhoff, Rodriguez, Weynand, Desmore, and Kelsey.

Call to Order/Roll Call and Pledge of Allegiance.

Robert J. Roth, P.E. of Roth Engineering, Presentation of the Neosho Dam Inspection Findings, Grant Application, and Emergency Action Plan. Neosho Dam Update.

Roth reported history of the project and reported on the latest information of the project. He reported the gate condition can be repaired and may need to be replaced. Both abutments show structural and superficial cracking and will most likely need replaced. Recoating and repositioning to a new foundation would need to be completed. Other conditions included various concrete issues along the spillway. The last known repair of this degree is 1994. Today's condition was hard to see in the 2021/2022 reporting.

Roth's estimation is that the Village is eligible for the grant; a repair of the apron is included. The inlet is to the point of no repair and needs to be replaced.

Met with Will Disser of the DOT and discussed jurisdiction of Mill Race and jurisdiction of responsibility.

The stop logs are bowed and need to be replaced.

The Village completed the Emergency Action Plan and it is ready to be submitted to the DNR. The Inspection and Operation Plan, has been provided to the DNR.

The Dam Failure Analysis that looks at flood and hydrology.

Grant awards will come out June or July and work with DNR timeline.

Discussion with Possible Action on Amending Floodplain Map Ordinance.

Motion (Rodriguez/Desmore) to approve the Floodplain Map Ordinance. Motion carried unanimously.

Discussion with Possible Action on Engineer Selection Process.

The Village may choose the Engineering firm. Roth engineering expressed interest and they will provide breakdown on scope of project once it is known if the grant will be awarded to the Village.

Discussion with Possible Action on Stop Logs.

Chad Mintzlaff has been working on the stop logs and pockets. He climbed down to check measurements. Discussion ensued of scuba divers. Trustee Desmore commented on the use



of a Fire Department ladder.

Roth engineering utilized structural software for the stop logs specification list.

Discussion ensued that they will not need to lower the pond. Discussion ensued of the specs of the stop logs. The length of the logs is a difficulty. Need 20, 129 inch long, 3.5 inch width, 5.5 inch height, hardwood logs, and 62 eyebolts. The logs will be wet. Discussion ensued of the eyebolt placement. The logs need to be hardwood. The eyebolts installation so that they can be seen on the backside. On the last log at the bottom, install a stainless steel cable as an assist. Should not have to lower the water. This is not a good environment to work but will allow work to be done.

Stop logs are to be stored in the basement of the museum.

Mick LaCrosse offered to assist with the source with the logs.

Martin Reynolds wants a hardware list and offered to assist.

Roth will submit the calculation and specifications to the DNR.

The stop logs will be installed and the DNR will view, if the DNR gives an approval the stop logs can be removed and the dam can be operated, raised and lowered as necessary.

The museum board representative, Ken Chapman, has been advised of the stop log delivery.

Discussion with Possible Action on Dam Grant Progress and Dam Project Timeline.  
Trustee Desmore reported on the timeline as included in the packet.

The DFA, Dam Failure Analysis, and Ordinance need to be submitted to the DNR. The IOM, Inspection and Operation Plan, and EAP, Emergency Action Plan, have been submitted.

Discussion with Possible Action on Dam Liaison with compensation with possible budget amendment.

The Village needs a person overseeing and writing inspections up on the dam. Mintzloff has been completing. President Oldenhoff is looking at a title and position in the Village. Mintzloff commented he is happy to complete the tasks and has been as the Dam Administrator. Discussion ensued of compensation. Discussion ensued of documentation of the dam reports.

Motion (Rodriguez/Weynand) move item to May agenda. Motion carried.

Spudich reported the Go fund me is account is at \$1,600 and the bank account is at \$900. Spudich reported on marketing videos for the go fund me. Spudich commented that the weeds

need to be removed as the roots are weakening on road. May 22<sup>nd</sup> is the day of high school service. Trustee Rodriguez commented she has contacted the school. Discussion ensued of the safety measures needed.

Motion to adjourn (Rodriguez/Weynand) 7:18 p.m. Motion carried.

Respectfully Submitted,  
Deanna Braunschweig, Clerk-Treasurer

## Membership

26 Active Members  
8 Associate Members  
3 new applicants

## Trainings

Monthly Drill- performed controlled burns.  
Saturday Drill- 2-minute Drills, passing through walls.

## Schooling

Two members are in EMT Basic

## Fire Calls

4-04, Fire Request, Hustisford, Garage Fire  
Dispatched 22:11, Enroute 22:16, Arrived 22:26, Clear 23:14, **Total 1 hour and 3 minutes 6 personnel.**

4-05, Fire Request, Hustisford, Gas Leak, Stand-by, Cancelled  
Dispatched 20:04, Enroute N/A, Arrived N/A, Clear 20:25, **4 personnel.**

4-06, Rescue Request, Iron Ridge, Rollover  
Dispatched 23:52, Enroute 00:00, Arrived 00:11, Clear 00:41, **Total 49 minutes 4 personnel.**

4-07, Rescue Request, Iron Ridge, Car vs Deer  
Dispatched 03:55, Enroute 04:02, Arrived 04:08, Clear 04:46, **Total 51 minutes 3 personnel.**

4-14, Fire Request, Iron Ridge, Cornfield on fire  
Dispatched 11:00, Enroute 11:08, Arrived 11:17, Clear 12:01, **Total 1 hour 1 minute 3 personnel.**

4-14, Fire Request, Iron Ridge, Brush Fire  
Dispatched 16:16, Enroute 16:21, Arrived 16:29, Clear 16:41, **Total 25 minutes 5 personnel.**

4-15, Fire Request, Hustisford, House Fire, Cancelled Enroute  
Dispatched 13:49, Enroute 13:59, Arrived N/A, Clear 14:05, **Total 16 minutes 3 personnel.**

## NEOSHO FIRE & RESCUE APRIL MONTHLY REPORT

4-18, Rescue Request, Iron Ridge, Vehicle Run-off, Stand-by, Cancelled

Dispatched 22:39, Enroute N/A, Arrived N/A, Clear 22:51, **Total 12 minutes 4 personnel.**

4-25, Fire Request, Skid loader fire

Dispatched 13:15, Enroute 13:22, Arrived 13:24, Clear 14:22, **Total 1 hour 7 minutes 5 personnel.**

**Total= 24 Hours 45 minutes of Man Hours**

### EMS Calls

4-01, EMS Request, Difficulty Breathing

Dispatched 08:23, Enroute 08:35, Arrived 08:37, Clear 08:59, **Total 36 minutes 2 personnel.**

4-02, EMS Request, Possible Overdose

Dispatched 00:52, Enroute 01:01, Arrived 01:02, Clear 01:23, **Total 31 minutes 4 personnel.**

4-04, EMS Request, Difficulty Breathing

Dispatched 19:34, Enroute 19:38, Arrived 19:42, Clear 20:12, **Total 38 minutes 3 personnel.**

4-05, EMS Request, Unconscious, Cancelled

4-05, EMS Request, Patient wants to be checked out

Dispatched 09:45, Enroute 09:48, Arrived 09:51, Clear 10:16, **Total 31 minutes 3 personnel.**

4-06, EMS Request, Welfare Check

Dispatched 01:52, Enroute 01:56, Arrived 01:57, Clear 02:37, **Total 45 minutes 4 personnel.**

4-10, EMS Request, patient fainted

Dispatched 08:05, Enroute 08:13, Arrived 08:14, Clear 08:36, **Total 31 minutes 2 personnel.**

4-10, EMS Request, Chest pains

Dispatched 15:03, Enroute 15:08, Arrived 15:09, Clear 15:29, **Total 26 minutes 1 personnel.**

4-17, EMS Request, Thrown out back

Dispatched 17:10, Enroute 17:14, Arrived 17:15, Clear 17:36, **Total 26 minutes 4 personnel.**

4-23, EMS Request, Difficulty Breathing

Dispatched 13:50, Enroute 13:59, Arrived 13:59, Clear 14:27, **Total 37 minutes 2 personnel.**

4-25, Rehab, skid loader fire

Dispatched 13:15, Enroute 13:22, Arrived 13:24, Clear 14:22, **Total 1 hour 7 minutes 1**

**personnel.**

4-26, EMS Request, Head Trauma

Dispatched 11:44, Enroute 11:52, Arrived 11:53, Clear 12:08, **Total 24 minutes 3 personnel.**

**Total= 16 Hours 46 minutes**

## Repairs and Maintenance

3161 Repairs/maintenance

Lettering Removal on 2009 Utility Van

## Facility

Looking to replace the locks on exterior doors.

2 are not working springs broken.

Getting a quote for Stand-by generator and Service update

## New Equipment

None

## Misc.

-Tool/Money Raffle drawing April 20th

# **NEOSHO/RUBICON/ASHIPPUN POLICE DEPARTMENT**

210 South Schuyler Street PO Box 208 Neosho, WI 53059 (920) 625-3284 Fax: (920) 625-2716 E-Mail: [department@neoshopolice.org](mailto:department@neoshopolice.org)

## **May, 2024 BOARD REPORT**

For the month of April our enforcement consisted of traffic warnings, speed citations, ordinance violations and building/bar checks.

In addition, some of the complaints we responded to consisted of:

- (3) Animal complaints
- Suspicious complaint
- Accident
- Family trouble
- Gas drive off
- Neighbor dispute
- Disorderly Conduct
- Welfare check
- (2) 911 hangup complaints
- Explosion
- EMS request

Thank you.

Chief Linzenmeyer

Neosho/Rubicon/Ashippun Police Department

May 2, 2024 Village Board Meeting:

2024 Elections:

The election has been entered and closed in the State System.

April 2<sup>nd</sup>, Spring Election had a 68% voter turnout.

Jennifer Rodriguez and Joe Kelsey were the top vote getters.

Board of Review will be on May 20 from 6 – 8 pm. This gives property owners opportunity to appeal their property assessment.

Board of Review Trainer, I have been chosen as a board of Review Trainer.

Park Rentals:

May 15: HNR School.

June 1: Carpfest

June 22: Jessie Boyd

June 29: Nina Secord, Graduation Party

September 14 and 15: Tractor Pulls

Electronic Dumpster Date: To Be Announced at meeting.

April 26<sup>th</sup> the DOR reviewed with the Treasurer's Association.

Points are listed below.

I am waiting for SL-307 from the Fire Department, Chief or other person in charge.

Deanna

Subject: **Maintenance of Effort Report – Available Online**

**April 25, 2024**

**To: County and Municipal Clerks**

**Cc: County and Municipal Treasurers**

The Wisconsin Department of Revenue (DOR), State and Local Finance Division is providing new forms to comply with the Maintenance of Effort (MOE) reporting requirements created under 2023 WI Act 12. For the 2024 reporting period, municipalities and counties must certify to DOR that the law enforcement, fire and EMS services provided in 2024 are on-pace to be at least equivalent to the level of service provided in 2023. We recommend reviewing the common questions before filing.

## **Certification Forms**

Person in charge of providing law enforcement, fire services, and emergency medical services (EMS) must complete the appropriate certification form below and provide it to the county or municipal clerk by June 15, 2024.

- **Due date** – June 15, 2024
- Certification forms – available on our [website](#)
  - [SL-306](#) – Law Enforcement Certification
  - [SL-307](#) – Combined Fire/EMS Certification
  - [SL-308](#) – Fire Certification
  - [SL-309](#) – EMS Certification
- Review [common questions](#)

## **Maintenance of Effort Report**

Every municipal and county clerk must submit a completed report to DOR.

- **Due date** – July 1, 2024
- Form SL-305 – e-file in [MyDORGov](#)
- Prior to filing this report – the persons in charge of providing law enforcement and fire/EMS services must complete the applicable certification forms (listed above)



and provide them to the appropriate clerk who will then submit the certifications to DOR as attachments in the MOE Report.

### **Late Filing or Not Filing**

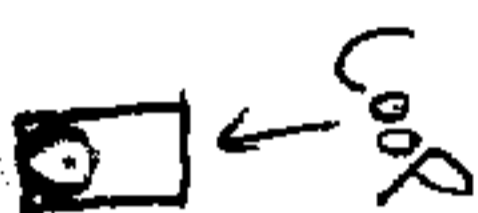
- If DOR does not receive a complete and accurate MOE Report (Form SL-305) by July 1, 2024, your district will be charged a late filing penalty (sec. 79.039(1), Wis. Stats.)
- Penalty will reduce the county and municipal aid payment and the new supplemental county and municipal aid payment – by 15% the following year (secs. 79.036 and 79.037, Wis. Stats.)
- DOR will post the MOE penalty report on or before September 15 each year



132 Milwaukee Street is shown on the map outlined in blue. The subject property is zoned residential. Lot size is 60' by 120'.

Producers Pride coop, Hill Country 6" chicken coop  
114" x 56.3" x 57.8" 213 cubic feet of space  
Have 2 chickens to start with 4 total eventually \$80 included

122



139



Rubicon St

Neosho

Wisconsin 53059

43.210683, -89.517311



e St

ETS



DODGE COUNTY WISCONSIN

DODGE COUNTY LAND RESOURCES AND PARKS DEPARTMENT

127 E OAK STREET • JUNEAU, WI 53039

PHONE: (920) 386-3700 • FAX: (920) 386-3979

E-MAIL: landresources@co.dodge.wi.us

MINOR LAND DIVISION LETTER OF INTENT FORM

THIS AREA FOR OFFICE USE ONLY

<b>Activity No.</b> <b>240219</b>	<b>Expiration Date</b>
Application Date: <b>4-11-2024</b>	Receipt #: <b>9276-0011</b>

Application Fee: \$75 (Non-Refundable)

NAMES & MAILING ADDRESSES		PROPERTY DESCRIPTION			
Applicant (Agent) <b>Ryan A Aufdermauer</b>		Parcel Identification Number (PIN) <b>038-1017-1911-000</b>			
Street Address <b>N3619 State Rd 67</b>		Town <b>Rubicon</b>	T <b>10N</b>	N <b>17E</b>	R <b>17E</b>
City • State • ZipCode <b>Neosho, WI 53059</b>		1/4 <b>NE</b>	1/4 <b>NE</b>	Section <b>19</b>	Acreage of Parent Parcel <b>27.84</b>
Property Owner (If different from applicant) <b>Paula A Aufdermauer</b>		Subdivision (Name, lot and block) or CSM # (Volume/Page/Lot)			
Street Address <b>N3619 State Road 67</b>		Site Address Of Property (DO NOT Include City/State/ZipCode)			
City • State • ZipCode <b>Neosho Wi 53059</b>		Is this property connected to public sewer? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

CONTACT PERSON

Name and daytime phone number (include area code) of a person we can contact if we have any questions about your application.

Name **Paula Aufdermauer**

Daytime Phone (920) 285 6903

CURRENT PROPERTY USE

PROPOSED USE

- Vacant Property
- Single Family Residential
- Duplex (Two-Family Residential)
- Multi-Family Residential
  - Number of residential units: \_\_\_\_\_
- Active Working Farm Operation
- Recreational / Wetlands / Wooded Parcel
- Business / Industrial / Commercial Use (Describe Below)
- Other (Describe Below)

- Single Family Residential
- Duplex (Two-family Residential)
- Multi-Family Residential
  - Number of residential units: \_\_\_\_\_
- Agricultural Use Only – No residential structures
- Open Space Recreational / Wetlands - No residential structures
- Business / Industrial / Commercial Use (Describe Below)
- Other (Describe Below)

A SKETCH PLAN SHOWING THE PROPOSED LAND DIVISION IS REQUIRED TO BE SUBMITTED WITH THIS APPLICATION.

CERTIFICATE

I, the undersigned, hereby apply for Minor Land Division approval and certify that all the information both above and attached is true and correct to the best of my knowledge. I hereby authorize members of the Dodge County Land Resources and Parks Department to enter the above-described property for purposes of obtaining information pertinent to my request.

Contact Person (Print) **Paula Aufdermauer**

Daytime Contact Phone (920) 285 6903

Email: **Ryanaufdermauer@gmail.com**

Signature *Paula Aufdermauer*

Date **4-6-2024**

OFFICE USE ONLY

CUP Required (App \_\_\_\_\_)

REZONE Required (App \_\_\_\_\_)

Restriction Release Required

Notes:

APPROVED

DENIED

LAND RESOURCES AND PARKS DEPARTMENT

Date \_\_\_\_\_

Information of  
this map is only  
not be  
information



<p><b>General</b></p> <ul style="list-style-type: none"> <li>Urbanized Roads</li> <li>Soils</li> <li>Airport Ordinance 3-Mile Buffer</li> <li>Sewer Service Areas</li> <li>Highly Developed Shoreline</li> <li>Elevation Contours</li> </ul>	<p><b>WI Historical Society</b></p> <ul style="list-style-type: none"> <li>Historic Structures</li> <li>Archaeological Sites</li> <li>Survey Areas</li> </ul> <p><b>Non-Metallic Mining</b></p> <ul style="list-style-type: none"> <li>Active Mining Area</li> <li>Approved Mining Area</li> <li>Mine Property Boundaries</li> </ul>	<p><b>Floodplain / Wetland</b></p> <ul style="list-style-type: none"> <li>FEMA Floodplain/Storage/Dam: Shadow</li> <li>DNR Wetland Areas/Points</li> </ul> <p><b>Shoreland Zoning</b></p> <ul style="list-style-type: none"> <li>Shoreland Zoning Buffer</li> <li>Lakes/Ponds/Sloughs</li> <li>Rivers/Streams/Creeks</li> </ul>	<p><b>County Zoning</b></p> <ul style="list-style-type: none"> <li>Planned Unit Development</li> <li>Hartford Extraterritorial</li> <li>General Agricultural</li> <li>Prime Agricultural</li> <li>One Family Residential</li> <li>Two Family Residential</li> <li>Multi-Family Residential</li> </ul>	<ul style="list-style-type: none"> <li>General Commercial</li> <li>Extensive Commercial</li> <li>Light Industrial</li> <li>Industrial</li> <li>Waterbody</li> <li>ROW/City/Village</li> </ul>
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11:56 36°

18%



ON X HUNT

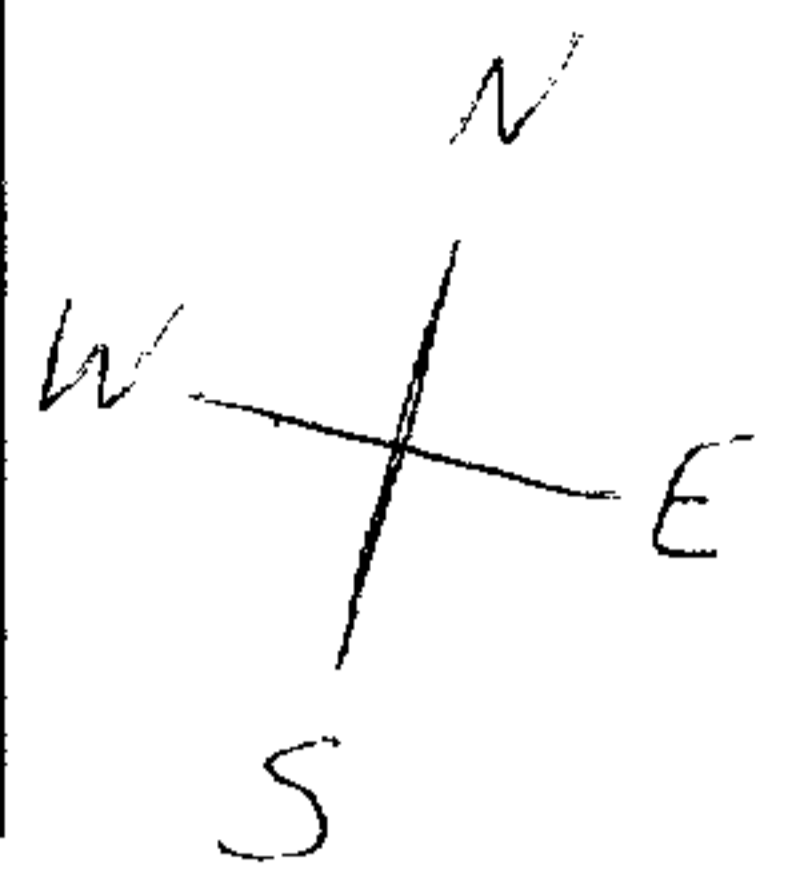


200 ft

803 ft elevation

60 & 67 LLC

Weather



RICHARD A FETZER

PAULA A AUFDERMAUER

60 AND 67 LLC

State Hwy 67

JOSEPH E & KRISTA L BECKER LIVING TRUST DATED

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Tools

Tracker

5.09 Acres

RESOLUTION 05-02-2024-01  
Appointment of Administrator of Dam

WHEREAS, the Village of Neosho had previously appointed Chad Mintzlaff as Dam Administrator; and,

WHEREAS, Chad Mintzlaff has agreed to be appointed as the Administrator of the Dam for a term of one (1) year, ending May 2025;

WHEREAS, the Dam Administrator has had informal training of dam management and operations. The Dam Administrator logs and documents dam administration, maintenance, and operations for reporting purposes to the Village Board and DNR; and,

NOW THEREFORE BE IT RESOLVED that the Board of the Village of Neosho does hereby appoint Chad Mintzlaff as the Administrator of the Dam.

Passed by the Village Board this 2nd day of May 2024.

Signed:

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Chris Oldenhoff  
Village President

Attest:

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Deanna Braunschweig  
Village Clerk-Treasurer

RESOLUTION 05-02-2024-02  
APPOINTMENT OF WEED COMMISSIONER AND FORESTER

WHEREAS, the Village of Neosho is in need of a Weed Commissioner and Forester; and,

WHEREAS, Village President nominates the Village Board to act as Weed Commissioner and Forester for a term of one (1) year, ending May 31, 2025.

NOW THEREFORE BE IT RESOLVED that the Board of the Village of Neosho does hereby appoint the Village Board to act as the Weed Commissioner and Forester.

Passed by the Village Board this 2nd day of May 2024.

Signed:

---

Chris Oldenhoff  
Village President

Attest:

---

Deanna Braunschweig  
Village Clerk-Treasurer



**By-Laws**  
**Of the**  
**Neosho Volunteer Fire Department**

**PREAMBLE**

WHEREAS,

In all regulated associations certain laws are necessary for the maintenance of order; We, the members of the Neosho Volunteer Fire Department of the Village of Neosho, Dodge County, Wisconsin, for the purpose of efficient organization, dispatch of business, and for the prosperity and welfare of the Department, agree to be governed and abide by the following By-Laws.

**ARTICLE I**

This Association shall, from this day forward, be known as the Neosho Volunteer Fire Department of the Village of Neosho, Dodge County, Wisconsin, and shall operate in accordance with all village, county, and state codes and ordinances in effect or which shall be enacted governing said department.

**ARTICLE II**

**Membership**

The department shall maintain a minimum membership as required per Wisconsin statutes.

**Section 1: Eligibility**

Eligibility of members is as follows:

Any person eighteen (18) years of age or older, residing or working in the Fire District of Neosho, or within two (2) miles of the Fire District for the Village of Neosho. Any person eighteen (18) years of age or older, residing or working in the Fire District of Neosho, or within eight (8) miles of the Neosho Fire Station. Members residing further than 8 miles need a majority vote by the executive board for approval.

Eligible candidates must possess a valid Wisconsin driver's license, if the applicant is to operate the Fire Department vehicles.

Members must attend at least 6 monthly meetings and 6 monthly drills per calendar year.

With notice to the respective chief, absences may be excused.

Members must be a part of at least one committee and attend at least 75% of the meetings for the committee.

With notice to the leading committee member, absences may be excused.

All members must have an active I Am Responding account they can access to receive department communications and calls.

## **Section 2: New Members**

New members are to be admitted to the department as follows:

Applicants must submit an application to the Secretary - Treasurer of the Department before any monthly meeting. Applicants will undergo Wisconsin Department of Justice background investigation. If a felony conviction is found, the applicant will be approved on a case-by-case basis per membership's discretion. Applicants will be given the chance to explain their circumstances to the membership. In addition, strong consideration should be given to disqualify applicants who have misdemeanor convictions for theft, child abuse, abuse of elderly, sexual assault, battery or any other criminal conviction that the department believes would make the applicant unfit to serve the department. Applicant's request for membership shall be read at any regular monthly meeting following the signed application being received, and shall be voted on, for or against admittance at the next monthly meeting following the reading of the application.

Applicants shall become a member only after a 2/3 written vote of the members of the department, present at a regular meeting. Verbal vote must be unanimous. If not unanimous a ballot vote must take place.

Applicants can be voted on pending background check approval to eliminate waiting an extra month for approval.

## **Section 3: Membership Status**

Active: Active members shall fall under one of three categories and will follow the rules and regulations set forth in each category.

1. Active Fire: Active fire members will follow the rules and regulations set forth by the Fire Chief to maintain an organized and functional department.
2. Active Fire-Rescue: Active Fire-Rescue members will follow the rules and regulations set forth by the Fire Chief and the Chief of EMS to maintain an organized and functional department.
3. Active Rescue: Active Rescue members will follow the rules and regulations set forth by the Fire Chief and the Chief of EMS to maintain an organized and functional Department.
4. Associate Member: Associate Members will follow rules and regulations set forth by the Fire Chief and Chief of EMS to maintain an organized and functional department. Associate members

will need to join at least one committee and attend one department meeting per quarter to maintain voting rights.

Honorary: Honorary Members shall fall under this category and follow the rules and regulations of this category.

1. Members attaining the age of sixty (60) years of age or attaining 20 years of service have the right to be an honorary member.
2. This member has the right to waive their Honorary membership and return active with the acceptance of the Board of Directors.
3. The Board of Directors shall review any waiving of Honorary membership on a yearly basis and brought to the attention of the Membership at the annual meeting.

Non-Active: Non-Active Members shall fall under this category and follow the rules and regulations set forth in this category.

1. Members wishing to be Non-Active will need to request approval from the Board of Directors.
2. Non-Active Member status shall be reviewed on a yearly basis by the Board of Directors and brought to the attention of the membership at the annual meeting.

Leave of Absence

Upon written notice to the respective chief.

Fire/EMS Cadet:

Per EMS or Fire Chief discretion.

The membership status of all members is subject to the ongoing review of the Board of Directors.

### **ARTICLE III**

Section 1: Expulsion

Any member may be expelled or suspended by a majority vote at a regular monthly meeting if such action has been proposed at a previous meeting.

Section 2:

Any member demoted or expelled shall have a right to appeal to the Board of Directors. Any extenuating circumstances shall be made known to the Board of Directors, and they shall make their recommendation known to the Membership.

#### ARTICLE IV

##### Section 1: Dues

The dues of the Neosho Volunteer Fire Department shall be one dollar (\$1.00) per year, per member. The dues can be raised by the Board of Directors and will be paid to the Secretary - Treasurer before that person may cast their vote. Non-payment of dues constitutes just cause for expulsion by a majority vote of the Fire Department Members. Dues must be paid on or before the April Regular Monthly Meeting.

##### Section 2:

Upon payment of dues, each member shall be issued a Membership card that must be signed by the Secretary - Treasurer. Honorary Members are exempt from the payment of dues.

#### ARTICLE V

##### Section 1: Order of Business

The order of business at all meetings of the members shall be as follows: 1) Call the Meeting to Order; 2) Recite the Pledge of Allegiance; 3) Reading of Minutes; 4) Notice of New Members; 5) Presentation of Bills; 6) Treasurer's Report; 7) Report of Committees; 8) Old or Unfinished Business; 9) New Business; 10) Good and Welfare; 11) EMS Report; 12) Fire Report; 13) Adjournment.

The Neosho Volunteer Fire Department shall hold all regular, special and annual meetings at such place as designated by the Chief, and shall abide by Robert's Rules of Order at such meetings.

##### Section 2: Quorum

Nine (9) Members convened according to these By-Laws shall constitute a quorum for the transaction of business, but if at any meeting there shall be less than a quorum present, a majority of those present may call the meeting to order and adjourn the meeting. No business shall be conducted at that meeting. Said meeting may be rescheduled. The Secretary - Treasurer shall notify all members through I Am Responding or other means of the rescheduled meeting, at least two (2) days in advance of the rescheduled meeting.

##### Section 3: Organization

The Chief shall call the members to order and shall act as Chairman of such meeting. In the absence of The Chief, the next present member in the chain of command shall act as Chairman of such meeting. The Secretary - Treasurer shall act as the Secretary of all meetings. In the absence of the Secretary, the presiding official shall appoint another member to act as Secretary of that meeting.

#### Section 4:

Meetings of the Neosho Volunteer Fire Department shall fall under one of five (5) of the following categories.

**Committee Meetings:** All Committee Meetings shall be held as specified in the Fire Department By-Laws.

**Regular Meetings:** All Regular Meetings of the Neosho Volunteer Fire Department shall be held on the second Tuesday at 7:30 pm each month, unless a holiday should occur on that date. Then it shall be held on the third Tuesday of the month.

**Annual Meetings:** The Annual Meeting shall be held on the second Tuesday of December at 7:00 pm with the Regular Meeting to follow.

**Special Meetings:** Special Meetings of the Neosho Volunteer Fire Department may be called by the Chief or the Board of Directors whenever it is deemed expedient. The objective of the meeting must be stated in the call and no other business may be transacted. The Secretary – Treasurer shall notify all members through I Am Responding or other means of all special meetings of the department at least two (2) days in advance of such meetings.

**Board of Directors Meeting:** The Board of Directors Meeting of the Neosho Volunteer Fire Department shall be held quarterly. Extra meetings may be called at any time by the Chief or the Board of Directors. The Secretary – Treasurer shall notify all members through I Am Responding or other means of all special meetings of the department at least two (2) days in advance of such meetings.

## **ARTICLE VI**

### Elections

All Positions on the ballot shall be filled by a written application or shall be nominated off the floor at the November Regular Meeting and election of officers shall be held at the Annual Meeting.

#### Section 1: General Officers

The Officers of the Neosho Volunteer Fire Department shall be: Chief, 1st Assistant Chief, 2nd Assistant Chief, and EMS Chief and Assistant EMS Chief. Said Officers shall hold office for a term of three (3) years, or until their successors are elected and approved by the Village Board.

## Section 2: Sergeant-at-arms

The Sergeant-at-arms shall be elected for a term of one (1) year or until a qualified successor is elected.

## Section 3: Secretary-Treasurer

The Secretary-Treasurer shall be elected for a term of one (1) year or until a qualified successor is elected.

## Section 4: Trustees

There shall be three (3) Trustees, one position shall be elected per year for a term of three (3) years or until a qualified successor is elected.

## Section 5: Board of Directors

The Board of Directors shall consist of: the Chief, 1st Assistant Chief, 2nd Assistant Chief, Chief of EMS, Assistant Chief of EMS, Secretary - Treasurer, and Trustees.

# ARTICLE VII

## Duties

### Section 1: Chief of the Department

The duties of the Chief of the Department are as follows:

The Chief shall oversee that all apparatus, equipment, and hose is properly cleaned, dried, and ready for use at all times.

The Chief shall investigate and make every possible effort to determine the cause of each fire and decide if the State Fire Marshal is to be called.

The Chief shall appoint Captains, Lieutenants, and a Safety Officer to serve under him during his term of office and shall have the power to discharge or relieve them of all duties, as the Chief deems necessary.

The Chief shall act as chairman of a committee to determine what apparatus and equipment is required to fight fires efficiently along with the Board of directors, Captains, and Lieutenants to act as advisors.

The Chief may arrange for speakers, educational films on firefighting, and training of crews to operate trucks and equipment, and conduct a dry run-on mock firefighting.

The Chief shall adopt the existing or new set of Standard Operating Guidelines at the beginning of the term of office.

The Chief shall organize the department to create a smooth operating department.

The Chief may establish a set of Standing Rules to govern the participation of the membership.

The Chief shall decide all points of order that may arise, subject to an appeal or his /her decision by the members of the department, but on such an appeal a majority of all members present, and voting shall be necessary to reverse his/her decision.

The Chief or other appointed department official shall co-sign all checks with the Secretary – Treasurer.

The Chief shall appoint ballot clerks for the annual election.

### **Section 2: Assistant & Deputy Chiefs:**

The duties of the Assistant & Deputy Chiefs shall be to report to the Chief of the Department at all fires and shall assist the Chief in the discharge of duties and perform the duties of the Chief in the Chiefs absence.

### **Section 3: Captains:**

The duties of the Captains shall be to discharge all duties as set forth by the Chief and/or the Board of Directors.

### **Section 4: Lieutenants:**

The duties of the Lieutenants shall be to discharge all duties set forth by the Chief and/or the Board of Directors.

### **Section 5: Safety Officer:**

The Safety Officer shall be charged with the duty of scene safety.

### **Section 6: Secretary - Treasurer of the Fire Company:**

The duties of the Secretary - Treasurer of the Fire Company are as follows:

The Secretary-Treasurer shall preside at all meetings and keep the meeting minutes. The minutes shall be kept on the Neosho Volunteer Fire Departments computer.

The Secretary-Treasurer shall keep a register of all members and post a membership list on the bulletin board in the Fire Station.

The Secretary-Treasurer shall attend to the giving and serving of all notices of the department.

The Secretary-Treasurer shall handle all correspondence of the department and report the same.

The Secretary-Treasurer shall keep a correct and complete record of all proceedings of the department, including such as relating to the elections of its officers.

The Secretary-Treasurer shall keep an accurate account of the volunteer money received and discharged.

The Secretary-Treasurer shall have custody of all the volunteer funds and securities of the department. All transactions made are signed by the Secretary-Treasurer and co-signed by the Chief or other appointed Department official.

The Secretary-Treasurer shall maintain and present an accurate financial statement at each regular meeting and issue a complete fiscal year end statement of the volunteer funds.

The Secretary-Treasurer shall provide the Clerk-Treasurer of the Village of Neosho with an annual report of the volunteer money.

The Secretary-Treasurer shall assist the auditing committee on the day designated by the chairman of the auditing committee.

The Secretary-Treasurer shall perform such additional duties as may be prescribed from time to time by the Membership, the Board of Directors, or as may be prescribed by these By-Laws.

#### **Section 7: Sergeant-at-Arms:**

The Sergeant-at Arms shall have the power to evict any member as provided in these By-Laws and shall have the power to remove any person from any meeting upon orders from the Chairman.

#### Section 8: Trustees:

They shall act as the Auditing Committee. They shall act as members of the Board of Directors along with the Chief, 1st Assistant Chief, 2nd Assistant Chief, EMS Chief, Assistant EMS Chief, and Secretary - Treasurer. They shall act as the Sunshine Committee.

#### Section 9: Board of Directors:

The Board of Directors shall review and update as needed the By-Laws, Standard Operating Guidelines, and Standing Rules of the Neosho Volunteer Fire Department. Reviews and changes shall be made before the March Monthly Meeting and shall be presented at said meeting for review by the membership. The Board of Directors shall serve on all committees the Chief deems necessary.

### **ARTICLE XIII**

#### Miscellaneous

Miscellaneous rules and regulations are as follows.



No Parking shall be allowed in front of the Fire Station doors.

“NO PARKING” signs shall be erected to cover this restricted area.

Members, upon arrival at a fire or rescue scene, shall report to the Captain of their Company, or the Chief of the Department. If neither can be located, they should report to the Incident Commander.

All members shall assist in the work of the department, whether it is their assigned duty or not.

Prompt obedience must be given to all orders from officers and disputation cannot be allowed while engaged in department activities.

All reckless destruction of any property shall be avoided, and members must remember that it is their duty to protect all property.

Each member shall be held personally responsible for all department equipment in his/her possession.

The Neosho Volunteer Fire Department may cooperate and assist in the formation of an Auxiliary of the Neosho Volunteer Fire Department

#### **ARTICLE XIV**

##### **VOLUNTEER INVESTMENTS:**

Initially a minimum of seventy-five-thousand dollars (\$75,000) is to be maintained in the interest-bearing investments. Such interest gained and monies over the principal amount shall be used at the discretion of the Neosho Volunteer Fire Department members by majority vote at a regular meeting. In the event of dire need, a special meeting can be called to order, and principal funds can be withdrawn with a two-thirds majority vote of membership.

##### **AMENDING THE BY-LAWS AND CONSTITUTION:**

The By-Laws and Constitution shall be reviewed and updated as needed by the Board of Directors. Reviews and changes shall be made as the Board of Directors sees fit. Any proposed changes will be sent out to membership five (5) days prior to the monthly meeting for their review. Changes will be sent out electronically and printed copies will also be available at the fire station for member pick-up. Presentation of the changes, discussion, and voting will be conducted at the next regular meeting and can be voted in by a two-thirds majority vote of the members present. For members unable to attend said meeting or anyone with issues with said By-Laws and Constitution changes, they may address their issues in writing and submit them via USPS regular mail, email, text message or other electronic communication to the Chief and Assistant Chief no later than five (5) days after said meeting.

[SIGNATURE PAGE FOLLOWS]

VILLAGE OFFICIALS

Village President: \_\_\_\_\_

Date: \_\_\_\_\_

Trustee: \_\_\_\_\_

Date: \_\_\_\_\_

Trustee: \_\_\_\_\_

Date: \_\_\_\_\_

Trustee: \_\_\_\_\_

Date: \_\_\_\_\_

FIRE DEPARTMENT OFFICIALS

Chief: \_\_\_\_\_

Date: \_\_\_\_\_

1st Assist Chief: \_\_\_\_\_

Date: \_\_\_\_\_

2nd Assist. Chief

of EMS: \_\_\_\_\_

Date: \_\_\_\_\_

Chief

Of EMS: \_\_\_\_\_

Date: \_\_\_\_\_

Assistant Chief

Of EMS: \_\_\_\_\_

Date: \_\_\_\_\_

Trustee: \_\_\_\_\_

Date: \_\_\_\_\_

Trustee: \_\_\_\_\_

Date: \_\_\_\_\_

Trustee: \_\_\_\_\_

Date: \_\_\_\_\_