

NOTICE IS HEREBY GIVEN that the monthly meeting of the Village Board of the Village of Neosho shall be held on **Thursday, MAY 7, 2020, 6:30 p.m.** at the Neosho Village Hall, 210 S. Schuyler Street, Neosho WI. The meeting room will be set up with chairs six feet apart. Seating will be limited.

The village hall is handicapped accessible.

AGENDA

- Call to Order/ Pledge of Allegiance to the Flag.
- Roll Call.
- Adoption of minutes of March 12, 2020.
- Public Appearances and Comments.
 - None.
- Approval of Financial Report with Comparisons and Payment of Bills.
- President's Report.
- Police Dept. Report.
 - Statistical Report.
- Fire & EMS Report.
 - Statistical Report with Incidents including Training Exercises.
 - Status of Equipment.
- Cemetery Sexton Report.
- Clerk-Treasurer's Report.
 - 2020 Election Dates: August 11, 2020; November 3, 2020.
 - April 7th, 2020 Election Report.
 - Board of Review: May 12, 2020, 6-8 pm.
 - Park Rentals and Village Hall.
 - Recycle Grant and 2% Fire Dues.
- DPW Report.
 - Activity Report, including equipment update and schedules.
- Approve Operator's Licenses for the following:
 - None
- Discuss and/or ACT on the Following:-
 - Scott Porzky – School Board in regards to Weeds and Mowing.
 - Snow Removal Damage on 114 Apostle Court by Indian Road Construction.
 - Snow Removal Service.
 - Building Inspection Service.
 - Coronavirus Covid-19.
 - Boat Launch and Fee.
 - Discuss/Approve **Resolution 0507-01-2020** "Appointment of Weed Commissioner / Forester."
 - Discuss/Approve **Resolution 0507-02-2020** "Designation of Official Depository."
 - Discuss/Approve **Resolution 0507-03-2020** "Appointment of Members to the Board of Review."
 - Discuss/Approve **Resolution 0507-04-2020** "Designation of Official Newspaper."
 - Discuss/Approve **Resolution 0507-05-2020** "Appointment of Dam Administrator."
 - Discuss/Approve **Resolution 0507-06-2020** "Appreciation of Service to Rob Mioskowski"
 - Discuss/Approve **Resolution 0507-07-2020** "Appreciation of Service to Leslie Dale"
 - Discuss/Approve Six Month Class "B" Malt Beverage License for Neosho Rockets Baseball Team.

- Discuss/Approve Park Improvements / Repairs.

Adjournment.

June 6, 2020 Carpfest.

July 11, 2020 & July 12, 2020 Water Ski Show.

August 29, 2020 & August 30, 2020 Water Ski Show.

September 19, 2020 Fire Department Fundraiser.

October 3, 2020 Neosho Fest has been cancelled for 2020 and rescheduled for 2021.

Any person who has a qualifying disability as defined by the American's With Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at the village hall at 920-625-3086 at least one day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

The meeting room will be set up with chairs six feet apart. Seating will be limited.

MEETING OF THE VILLAGE BOARD OF NEOSHO

March 12, 2020

Clerk Braunschweig called the regular meeting of the Village Board of the Village of Neosho to order at 6:30 p.m. Present were Tr. Desmore, Tr. Mioskowski and Tr. Weynand. Motion by Tr. Desmore, second by Tr. Weynand to appoint Tr. Mioskowski to conduct the meeting. Motion carried unanimously. Pres. Gonzales and Tr. Dale excused absent.

Pledge of Allegiance was led.

Adoption of meeting minutes of February 6, 2020.

Motion by Tr. Weynand, second by Tr. Desmore to approve the minutes as presented. Motion carried unanimously.

Public Appearances and Comments:

Modern Woodmen Representative Kyle Damrow commented on possible grants to the Village for Park Repair. Candidate Jim Sempf gave information in regards to his campaign.

President's Report.

None.

Approval of Financial Report and Payment of Bills.

Motion by Tr. Weynand, second by Tr. Desmore to Approve the Financial Report and Payment of Bills. Motion carried unanimously.

Police Report:

Police Chief Linzenmeyer gave the report. No more overnight parking unless there is a snowfall. He reported on fraud complaints.

Fire Department Report:

Fire Chief Chapman gave the report. There are 25 Fire Department Members.

Cemetery Sexton:

No report.

Clerk-Treasurers Report:

There were 86 voters that turned out for the February election. This is 25% registered voter turn-out.

DPW Report:

Lawn mowers have been picked up for maintenance.

Operator's Licenses:

BP: Jonathan Donner. Motion by Tr. Weynand, second by Tr. Desmore to approve. Motion carried unanimously.

Snow Removal is postponed until next meeting.

Building Inspection is postponed until next meeting.

Crosswalks is postponed until next meeting.

Motion by Tr. Mioskowski, second by Tr. Desmore to approve the Letter of Intent, Wendy Jahnke, 038-1017-1741-000. Motion carried unanimously.

Motion by Tr. Weynand, second by Tr. Desmore to adjourn at 7:10 p.m. Motion carried unanimously.

Respectfully Submitted,
Deanna Braunschweig, Clerk-Treasurer

January 11, 2020 Caucus

February 8, 2020 Snowmobile Races.

February 18, 2020 Spring Primary.

June 6, 2020 Carpfest

September 19, 2020 Fire Department Fundraiser.

October 3, 2020 Neosho Fest.



107 Parallel Street
Beaver Dam, WI 53916
(920) 356-9447
fax: (920) 356-9454
kunkelengineering.com

April 20, 2020

Ms. Deanna Braunschweig, Clerk
Village of Neosho
P.O. Box 178
Neosho, WI 53059

Re: Professional Building Inspection, and Zoning Administration Services

Dear Ms. Braunschweig:

Please consider this transmittal a formal proposal to undertake professional building inspection and zoning administration services on behalf of the Village of Neosho. Kunkel Engineering Group will undertake these responsibilities in the Village just as we do for our clients located throughout Southcentral and Southeast Wisconsin.

Our firm will provide the following services for the Village:

- Issue and track permits
- Respond to telephone and email inquiries from Village staff, residents, and building contractors
- Schedule inspections on permitted activities, including, but not limited to, decks, fences, signs, accessory buildings, residential and commercial alterations, and additions
- Submit monthly inspection reports to the Village
- Property maintenance \$70/hour (when requested)
- Zoning administration at \$70/hour (when requested)
- Attend meetings at no charge to the Village (when requested)

We intend to implement an 90/10 reimbursement from permit fee proceeds in order to minimize the out of pockets costs by Village residents and taxpayers. This means Kunkel Engineering Group would receive 90% of the permit fees while the Village would retain 10% of the permit fees based on the Village's current fee schedule. See attached.

Some of the advantages of working with our firm to provide building inspection and zoning administration services include the following:

1. Kunkel Engineering Group provides mobile availability 50 hours per week with inspectors in the County to help reduce travel time and promote faster service.
2. We provide prompt inspections in order to reduce call backs and facilitate positive relationships with property owners and contractors.
3. We will maintain required certifications and credentials of residential and commercial construction, plumbing, electrical, and HVAC.
4. We will assist the Village of Neosho in legal aspects of enforcement, including investigating complaints and appearing as an expert witness (when requested).

This agreement between Owner/Kunkel may be terminated by either party without cause with thirty (30) days written notice to the other party. Fees and expenses incurred by Kunkel will be reimbursed by the Owner up to the date of termination.

We are proud of our work ethic and systematic approach to conducting building inspection services and believe the Village of Neosho will benefit from our experience. Additionally, if Kunkel Engineering Group is awarded a contract for building inspection services, we would be happy to review the Village's current building inspection fee schedule at your request.

Should you have any questions or require additional information, please do not hesitate to contact us. On behalf of Kunkel Engineering Group, I sincerely appreciate the opportunity to submit the following proposal for building inspection, and zoning administration services.

Sincerely,

KUNKEL ENGINEERING GROUP



Don Neitzel
General Manager

BUILDING INSPECTION FEE SCHEDULE
Village of Neosho

BUILDING PERMITS	FEES	
1) Residential Early Start	\$72.60	
2) New Residential (includes garage, decks & basements) (mechanicals included)	\$0.25 per sq. ft. min. \$726.00	
3) Manufactured & HUD Dwellings	\$363.00 plus \$0.25 per sq. ft. for attached garage and decks	
4) State seal (at state cost plus \$2 administrative fee)	\$35.00	
5) Residential Additions	\$0.25 per sq. ft. Min. \$181.50	
6) Residential Remodels & Alterations	\$0.25 per sq. ft. Min. \$121.00	
7) Electrical only (Including Service Upgrade)	\$108.90	
8) Plumbing only	\$96.80	
9) HVAC only	\$96.80	
10) In Ground Pools (where applicable)	\$211.75	
11) Detached Garage	\$96.80	
12) Decks	\$0.61 per sq. ft. Min. \$121.00	
13) New One & Two Family Erosion Control	\$96.80	
14) Residential Additions Erosion Control	\$60.50	
15) Raze/Demo	\$60.50	
16) Preliminary Inspection for Relocation of Structure	\$302.50	
17) Commercial Early Start	\$181.50	
18) Commercial New Construction & Additions , Multi-Family (3 family or more), Restaurants, Motels, Offices, CBRF, Taverns, Mercantile, Assembly Halls, Manufacturing and Industrial, Schools, Hospitals, Institutional, and Vehicle Repair and Storage, etc.	Construction	\$0.14 per sq. ft min. fee \$90.75
	Electrical	\$0.06 per sq. ft.
	Plumbing	\$0.06 per sq. ft.
	HVAC	\$0.05 per sq. ft.
19) Minimum Commercial Plumbing & HVAC Fee	\$96.80	
20) Minimum Commercial Electrical Fee	\$145.20	
21) Commercial Remodel (mechanicals as needed)	\$0.10 per sq. ft. min. fee \$96.80	
22) Commercial New Construction-Additions-Remodel for Storage Buildings or Shell Buildings (mechanicals as needed)	\$0.09 per sq. ft. min. fee \$96.80	
23) Commercial Erosion Control	\$181.50 for the first acre & \$60.50 per acre thereafter	
24) Administrative Permits: Sheds, Fences, Signs (Where Applicable)	\$42.35	
25) OTHER 1. Grant Inspections 2. Building Code Review 3. Habitability Issues 4. Re-Inspection for Corrective Actions Ordered 5. Property Maintenance 6. Liquor License Inspections 7. Inspections for Administrative Permits	\$85.00 / hour	
<i>No permits required for roofs, siding or same size replacements of windows and doors.</i>		

Village of Neosho Schedule of Fees	2020
Operator's License	\$25
Provisional License	\$15
Cigarette License	\$100
"Class B" Liquor License	\$250
Class "B" Fermented Malt Beverage License	\$100
"Class A" Liquor License	\$250
Class "A" Fermented Malt Beverage License	\$100
Picnic License	\$10 per day
"Class C" Wine License	\$100
Whole Salers Fermented Malt Beverage License	\$25
Special Assessments	\$35
Dog License	\$10 altered \$15 non-altered
Copies	.25 per page 8 ½ x 11
Variance / Conditional Use / Certified Survey Map	\$150.00
Rezoning	\$200.00
Building Permit and Inspection Fees as set by General Engineering 608-697-3737	
Park Pavilion Rental Fee	\$20 per day Per Pavilion
Boat Launch Fee	\$5 per day
Boat Launch Annual Permit	\$20
Chicken	

RESOLUTION 0507-01-2020
Appointment of Weed Commissioner and Forester

WHEREAS, the Village of Neosho had previously appointed Village President Steven Gonzales, as the Weed Commissioner and Forester. The term ended in May of 2020; and,

WHEREAS, Village President Steve Gonzales has agreed to be appointed as Weed Commissioner and Forester for a term ending April 15, 2021; and,

NOW THEREFORE BE IT RESOLVED that the Board of the Village of Neosho does hereby appoint Village President Steve Gonzales as Weed Commissioner and Forester.

Passed by the Village Board of the Village of Neosho this 7th day of May 2020.

Signed:

Steven Gonzales
Village President

Attest:

Deanna Braunschweig
Village Clerk-Treasurer
S

RESOLUTION 0507-02-2020
Designation of Official Depositories

WHEREAS, the Village of Neosho, Dodge County, Wisconsin hereinafter referred to as the "Village" is presently using the Horicon Bank and the Local Government Investment Pool as the official municipal depositories; and,

WHEREAS, the Horicon Bank and Local Government Investment Pool are qualified public depositories per State Statutes; and,

NOW THEREFORE BE IT RESOLVED that the Board of the Village of Neosho does hereby designate the Horicon Bank and Local Government Investment Pool, as official depositories in which the funds of this Municipality may from time to time be deposited; and,

BE IT FURTHER RESOLVED, that the Horicon Bank, Local Government and Investment Pool are the designated depositories of reserve funds for the Municipality.

Passed by the Village Board of the Village of Neosho this 7th day of May 2020.

Signed:

Steven Gonzales
Village President

Attest:

Deanna Braunschweig
Village Clerk-Treasurer

RESOLUTION 0507-03-2020
Appointment of Members to the Board of Review

WHEREAS, the Village of Neosho had previously appointed Steven Gonzales, Michael Weynand, Leslie Dale, Liz Desmore, and Rob Mioskowski as members of the Board of Review, and;

WHEREAS, Steven Gonzales, Michael Weynand, Chris Oldenhoff, Liz Desmore, and Jennifer Rodriguez as members of the Board of Review, have agreed to be appointed as a members of the Board of Review, with terms ending in May 2021 or with their term of office; and,

NOW THEREFORE BE IT RESOLVED that the Board of the Village of Neosho does hereby appoint Steven Gonzales, Liz Desmore, Michael Weynand, Chris Oldenhoff, and Jennifer Rodriguez as members of the Board of Review with terms ending May 2021 or with their term of office.

Passed by the Village Board of the Village of Neosho this 7th day of May 2020.

Signed:

Steven Gonzales
Village President

Attest:

Deanna Braunschweig
Village Clerk-Treasurer

RESOLUTION 0507-04-2020
A Resolution Designating Official Newspaper

WHEREAS, the Village of Neosho, Dodge County, Wisconsin (hereinafter referred to as the "Village") was using the Hartford Booster as the official municipal newspaper for publications, and;

WHEREAS, the Hartford Booster is no longer in business; and,

WHEREAS, the Watertown Times qualifies for the Village's publications per State Statutes; and,

NOW THEREFORE BE IT RESOLVED that the Board of the Village of Neosho does hereby designate the Watertown Times as the Official Municipal Newspaper for publication.

Passed by the Village Board of the Village of Neosho this 7th day of May 2020.

Signed:

Steven Gonzales
Village President

Attest:

Deanna Braunschweig
Village Clerk-Treasurer

RESOLUTION 0507-05-2020
Appointment of Administrator of Dam

WHEREAS, the Village of Neosho had previously set a Chain of Command for the Administration and Control of the Dam; and,

WHEREAS, Chad Mintzlaff has agreed to be appointed as the Administrator of the Dam for a term of one (1) year, ending May 2021; and,

NOW THEREFORE BE IT RESOLVED that the Board of the Village of Neosho does hereby appoint Chad Mintzlaff as the Administrator of the Dam.

Passed by the Village Board this 7th day of May 2020.

Signed:

Steven Gonzales
Village President

Attest:

Deanna Braunschweig
Village Clerk-Treasurer

RESOLUTION 0507-06-2020
Appreciation of Service to Rob Mioskowski

WHEREAS, the Village of Neosho Board Members, Village of Neosho Employees, and the Citizens of the Village of Neosho would like to express their appreciation to Rob Mioskowski for his Public Service, Contributions, and Dedication while serving the Village of Neosho as Village Trustee from April 2014 to April 15, 2020; and,

NOW THEREFORE BE IT RESOLVED that the Village Board of the Village of Neosho does hereby acknowledge the dedication and commitment to excellence that Robert Mioskowski has shown during this service to the Village and wishes him well.

Passed by the Village Board of the Village of Neosho this 7th day of May 2020.

Signed:

Steven Gonzales
Village President

Attest:

Deanna Braunschweig
Village Clerk-Treasurer

RESOLUTION 0507-07-2020
Appreciation of Service to Leslie Dale

WHEREAS, the Village of Neosho Board Members, Village of Neosho Employees, and the Citizens of the Village of Neosho would like to express their appreciation to Leslie Dale for her Public Service, Contributions, and Dedication while serving the Village of Neosho as Village Trustee from April 2012 to April 15, 2020; and,

NOW THEREFORE BE IT RESOLVED that the Village Board of the Village of Neosho does hereby acknowledge the dedication and commitment to excellence that Leslie Dale has shown during this service to the Village and wishes her well.

Passed by the Village Board of the Village of Neosho this 7th day of May 2020.

Signed:

Steven Gonzales
Village President

Attest:

Deanna Braunschweig
Village Clerk-Treasurer